

Trumbull County Board of Health – Regular Meeting  
April 27, 2022 – 1:00 PM  
176 Chestnut Ave. NE \* Warren, Ohio 44483

Due to the Ongoing COVID-19 Pandemic, this meeting was held via Zoom Conference Call. Not all participants may have attending the meeting in person.  
The meeting was also live streamed on the health district’s Facebook page.

**BOARD MEMBERS PRESENT:** Robert Biery, Jr.  
Thomas Borocz  
Gregory Dubos  
Dr. Harold Firster  
Kathy Salapata, RN (Participated Via Zoom)  
John “Jack” Simon, Jr., President Pro Tempore  
John Messersmith, President

**STAFF:** Frank Migliozzi, MPH, REHS, Health Commissioner  
Kristofer Wilster, MPH, REHS, Director of Environmental Health  
Jenna Amerine, MPH, CHES, Grants Coordinator  
Kristopher Kriebel, MS, CHES, Health Educator  
Daniel Bonacker, MPH, REHSIT, Accreditation Coordinator  
Daniel Dean, MBA, CPA, IT Specialist/Fiscal Officer  
Johnna Ben, Administrative Coordinator

**OTHERS:** James Enyeart, MD, Medical Director  
Robert Kokor, Legal Counsel  
Joshua Thomas, Baker, Bednar, Snyder & Associates Inc.

**MINUTES**

- I. The meeting was Called to Order and the Pledge of Allegiance was said.
- II. Adoption of Agenda: **MOTION: 22-60** made by Mr. Biery, second by Mr. Borocz to adopt the agenda as presented.

**Roll Call Vote:**

Mr. Biery – Yes  
Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes

Motion carried.

III. **Approval of Minutes:** *MOTION: 22-61* made by Dr. Firster, second by Mr. Dubos to approve the minutes of the March 23, 2022, regular meeting minutes, as presented.

**Roll Call Vote:**

- Mr. Biery – Yes
- Mr. Borocz – Yes
- Mr. Dubos – Yes
- Dr. Firster – Yes
- Mrs. Salapata – Yes
- Mr. Simon – Yes
- Mr. Messersmith – Yes

Motion carried.

IV. **Health Commissioner Report:** Mr. Migliozi presented a written report to the Board for their review. Mr. Migliozi also informed the Board that Trumbull County had seen a slight increase over the last three (3) weeks with regard to COVID, but hospitalizations and deaths remain low, and Trumbull County remains under the “green” COVID-19 status, which is a low ranking on the CDC community ranking; however, the health district continues to monitor cases and conduct contact tracing. The county health rankings were released this morning. Mr. Migliozi stated that he had not had an opportunity to review the rankings, but at first glance, Trumbull County did not fare well in overall health outcomes. We had many premature deaths due to COVID, as well as overdoses, which affected our health ranking, but we are incorporating that data in our current community health assessment, which will be released this summer. Also included in Mr. Migliozi’s report was the 1<sup>st</sup> quarter release of the health district’s performance management financial dashboard, and he reviewed that information with the Board. The health district is a non-profit agency; therefore, our profit margin should be between 0% - 20%, the health district is currently at 19%, which shows that our fees are set appropriately and are within an acceptable range.

*MOTION: 22-62* made by Mr. Borocz, second by Mr. Biery to accept the Health Commissioner’s written report as presented.

**Roll Call Vote:**

- Mr. Biery – Yes
- Mr. Borocz – Yes
- Mr. Dubos – Yes
- Dr. Firster – Yes
- Mrs. Salapata – Yes
- Mr. Simon – Yes
- Mr. Messersmith – Yes

Motion carried.

V. **Director of Nursing Report:** Mrs. Swann was not in attendance at the meeting, but did provide the Board with a written report for their review.

**MOTION: 22-63** made by Mr. Biery, second by Dr. Firster to accept the Director of Nursing's written report as presented.

**Roll Call Vote:**

- Mr. Biery – Yes
- Mr. Borocz – Yes
- Mr. Dubos – Yes
- Dr. Firster – Yes
- Mrs. Salapata – Yes
- Mr. Simon – Yes
- Mr. Messersmith – Yes

Motion carried.

- VI. Director of Environmental Health Report:** Mr. Wilster presented a written report to the Board for their review.

**MOTION: 22-64** made by Dr. Firster, second by Mr. Simon to accept the Director of Environmental Health's written report as presented.

Dr. Firster complimented Mr. Wilster on his report, but asked for an example of what the plumbing inspector does. Mr. Wilster stated that the plumbing inspector, Steve Pop, inspects plumbing for all commercial and residential plumbing permits in Trumbull County, including Warren City.

**Roll Call Vote:**

- Mr. Biery – Yes
- Mr. Borocz – Yes
- Mr. Dubos – Yes
- Dr. Firster – Yes
- Mrs. Salapata – Yes
- Mr. Simon – Yes
- Mr. Messersmith – Yes

Motion carried.

- VII. Grants Coordinator Report:** Ms. Amerine presented a written report to the Board for their review.

**MOTION: 22-65** made by Mr. Dubos, second by Dr. Firster to accept the Grants Coordinator's written report as presented.

**Roll Call Vote:**

- Mr. Biery – Yes
- Mr. Borocz – Yes
- Mr. Dubos – Yes
- Dr. Firster – Yes
- Mrs. Salapata – Yes
- Mr. Simon – Yes

Mr. Messersmith – Yes

Motion carried.

- VIII. Accreditation Coordinator Report:** Mr. Bonacker presented a written report to the Board for their review.

**MOTION: 22-66** made by Mrs. Salapata, second by Mr. Borocz to accept the Accreditation Coordinator's written report as presented.

Dr. Firster commended Mr. Bonacker for completing his duties as the Accreditation Coordinator while simultaneously working towards obtaining his registered environmental health sanitarian credentials. Mr. Bonacker thanked Dr. Firster, and added that he still needs to schedule and pass the exam to obtain that certification.

**Roll Call Vote:**

Mr. Biery – Yes  
Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes

Motion carried.

- IX. Health Educator Report:** Mr. Kriebel presented a written report to the Board for their review.

**MOTION: 22-67** made by Mr. Dubos, second by Mr. Simon to accept the Health Educator's written report as presented.

Dr. Firster asked Mr. Kriebel whether the Project DAWN program fell under him. Mr. Kriebel stated that it did not, but Mr. Migliozi asked if Dr. Firster had a specific question regarding the DAWN program. Dr. Firster stated that he was looking at the statistics, and wondered whether the health district had dialogue with the police departments with regard to slowing down the overdoses and deaths. Mr. Migliozi replied that yes, the Trumbull County Mental Health & Recovery Board has ASAP (Alliance for Substance Abuse & Prevention) coalition and the health district has the Overdose Fatality Review Committee, which includes the police departments, especially those where there is a pattern of high overdoses. During these regularly scheduled meetings, we discuss what we are seeing in the community and strategies on how to address the issue and make improvements.

**Roll Call Vote:**

Mr. Biery – Yes  
Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes



Mr. Simon – Yes  
Mr. Messersmith – Yes

Motion carried.

- X. **Board Report:** Mr. Biery reported that the Board received a thank you note from Rita Spahlinger for the recognition given to her during last month's meeting, and offered her continued service.

Mr. Messersmith informed the Board that he attended the monthly township association meeting, and Mr. Fred Hanley gave a report on H.B. 463, which addresses the abolishment of the district advisory council. Mr. Migliozi added that there are co-sponsors to this bill in the House and Senate to abolish the district advisory councils and subsequently turn over the appointment of boards of health to the county commissioners.

Dr. Firster added that last month the nursing division held the Child Fatality Review (CFR) meeting, and wanted to convey to Sandra Swann that he felt that the CFR was a good board and there was good dialogue between the members of that board.

At this time, Mr. Messersmith presented a proclamation to Mr. Biery thanking him for his many years of service as Trumbull County Board of Health President.

**WHEREAS**, Robert Biery Jr. has been and continues to be a dedicated Board of Health Member on the Trumbull County Board of Health for 20 years, beginning his service on the Board in 2002; and

**WHEREAS**, while serving on the Trumbull County Board of Health, Mr. Biery served as Board President Pro Tempore for 4 years, and Board President for 11 years; and

**WHEREAS**, Mr. Biery has also dedicated his service to the Trumbull County Board of Health, the Trumbull County Combined Health District and the citizens of Trumbull County by serving as the representative of the Retail Food Establishment Operators on the Trumbull County Health Licensing Council, the since the licensing council's inception in 2002; and

**WHEREAS**, Mr. Biery has also represented the Trumbull County Board of Health on various Board committees, and has been involved in his community by promoting "Back to School" events, healthy snacks for grade school children and participating in the health district's "Bike to Work" event for several years; and

**WHEREAS**, we, the Trumbull County Board of Health, have benefited immensely from Mr. Biery's hard work and dedicated service to our board, the Trumbull County Combined Health District and the residents of Trumbull County, not only through his tenure on the Trumbull County Board of Health, but also through his volunteer service on the Trumbull County Health Licensing Council and in our county;

**NOW, THEREFORE**, we, the Trumbull County Board of Health, do hereby thank and recognize Robert Biery Jr. on his inspiring example of commitment to excellence and service to the citizens of Trumbull County.

**IN WITNESS WHEREOF**, we have unto set our hands and caused the Seal of the Trumbull County Board of Health, to be affixed, this 27<sup>th</sup> day of April, 2022.

**XI. Old Business: None**

- XII. New Business:** A. Advancement of Julia Paolone to Secretary III – Pursuant to the collective bargaining agreement, Julia Paolone has met the requirements to be promoted from a Secretary II to Secretary III position, effective April 16, 2022. Ms. Paolone’s job responsibilities will remain the same.

**MOTION: 22-68** made by Dr. Firster, second by Mr. Borocz to advance Julia Paolone to Secretary III, effective April 16, 2022.

**Roll Call Vote:**

- Mr. Biery – Yes
- Mr. Borocz – Yes
- Mr. Dubos – Yes
- Dr. Firster – Yes
- Mrs. Salapata – Yes
- Mr. Simon – Yes
- Mr. Messersmith – Yes

Motion carried.

B. Approval of ADM-1710 (Operations Manual) Telework Policy – Mr. Migliozi informed the Board that this is a new proposed policy, but something that the agency had been doing since the start of the pandemic with success, and something that we would like to continue utilizing. Teleworking is not to be a blanket to offer all the time, but on an as needed basis, and the supervisor must review the request prior to the employee working remotely.

**MOTION: 22-69** made by Mrs. Salapata, second by Mr. Dubos to adopt ADM-1710 (Operations Manual) Telework Policy as presented.

Dr. Firster stated that he liked the policy, but feels that where it says “...in the event of an emergency...” is restrictive, and wonders if it should say the Health Commissioner has the ability to determine. Mr. Migliozi stated that the policy says in the event of an emergency or non-emergency situation, and it was structured in a way so that the supervisor has the authority to make the decision because they know the needs of their divisions. Mr. Simon questioned under Section 1.7.1.1.3 (Revocation of Telework) it addresses the employee viewing, downloading or exchanging content of a sexual nature, and asked whether that should be a broader statement regarding overall content not associated with their work duties. Mr. Migliozi responded that he used a federal template when developing this policy. They specifically call out the sexual content; however, if you look at Section 1.6.1 (Safeguarding sensitive information, data, and TCCHD telework equipment), it references policy ADM 1350 Computer and Internet Usage and ADM 1420 Data Protection and Security Policy, which spells out the unauthorized use for personal use, so it is addressed in those policies. Mr. Simon stated that he just felt that it should be a broader statement to address any non-work related items. Mr. Migliozi stated that the policy could be amended.

Mrs. Salapata and Mr. Dubos rescinded their original motion.

**MOTION: 22-69** made by Mr. Simon, second by Dr. Firster to amend policy ADM-1170 (Operations Manual) Telework Policy, Section 1.7.1.1.3, removing "...of a sexual nature...", and instead to state "...not related to...", whereby encompassing any non-work related content.

**Roll Call Vote:**

Mr. Biery – Yes  
Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes

Motion carried.

**MOTION: 22-70** made by Mr. Simon, second by Dr. Firster to adopt policy ADM-1170 (Operations Manual) Telework Policy as amended.

**Roll Call Vote:**

Mr. Biery – Yes  
Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes

Motion carried.

C. Declaration of Unfit for Human Habitation – 2878 Niles Vienna Rd., Howland Twp., Bryan C. Crain, Owner – Not present. A request was received from Howland Township Zoning to determine if the structure located on this property was fit for human habitation. An inspection was conducted on March 21, 2022, and upon inspection, the inspector noted the presence of solid waste, gross unsanitary conditions and filthy living conditions.

**MOTION: 22-71** made by Mrs. Salapata, second by Mr. Borocz to declare the structure at 2878 Niles Vienna Rd., Howland Twp., unfit for human habitation.

**Roll Call Vote:**

Mr. Biery – Yes  
Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes

Mr. Messersmith – Yes

Motion carried.

D. Declaration of Unfit for Human Habitation – 3273 Valacamp Ave., Howland Twp., William & Wildia McNear, Owners – Not present. A request was received from Howland Township Zoning to determine if the structure located on this property was fit for human habitation. An inspection was conducted on March 17, 2022, and upon inspection the inspector noted that the inside was filled with solid waste and garbage, the floors, walls & ceilings showed evidence of water damage and mold, evidence of rodent infestation, and the home was in collapse.

**MOTION: 22-72** made by Mr. Biery, second by Dr. Firster to declare the structure at 3273 Valacamp Ave., Howland Twp., unfit for human habitation.

**Roll Call Vote:**

Mr. Biery – Yes  
Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes

Motion carried.

E. Declaration of Unfit for Human Habitation – 3478 Overlook, Howland Twp., William Ferry, Owner – Not present. A request was received from Howland Township Zoning to determine if the structure located on this property was fit for human habitation. An inspection was conducted on March 17, 2022, and upon inspection the inspector noted that the ceiling tiles, walls and flooring were filthy, the presence of solid waste and garbage inside the house.

**MOTION: 22-73** made by Mr. Borocz, second by Mr. Simon to declare the structure at 3478 Overlook Howland Twp., unfit for human habitation.

**Roll Call Vote:**

Mr. Biery – Yes  
Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes

Motion carried.

F. Declaration of Unfit for Human Habitation – 8141 Castle Rock, Howland Twp., Calvin Ball, Owner – Not present. A request was received from Howland Township Zoning to determine if the structure located on this property was fit for human habitation. An inspection was conducted on March 17,

2022, and upon inspection, the inspector noted that the flooring and ceiling showed signs of water damage and mold, there was a hole in the roof and the ceiling was in collapse.

**MOTION: 22-74** made by Mr. Dubos, second by Mr. Borocz to declare the structure at 8141 Castle Rock, Howland Twp., unfit for human habitation.

**Roll Call Vote:**

Mr. Biery – Yes  
Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes

Motion carried.

G. Declaration of Unfit for Human Habitation – 2699 Fairview, Howland Twp., Godfrey Cumberledge, Owner – Not present. A request was made by Howland Township Zoning to determine if the structure located on this property was fit for human habitation. An inspection was conducted on March 17, 2022, and upon inspection the inspector noted that the flooring, walls and ceiling were water damaged and showed mold, the presence of solid waste, the structure was full of garbage, was unsanitary and in filthy condition.

**MOTION: 22-75** made by Mr. Simon, second by Mrs. Salapata to declare the structure at 2699 Fairview, Howland Twp., unfit for human habitation.

**Roll Call Vote:**

Mr. Biery – Yes  
Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes

Motion carried.

H. Declaration of Unfit for Human Habitation – 3589 Valacamp, Howland Twp., Esther Pecorelli, Owner – *This item was removed from the agenda.*

I. Variance Request – Sydlowski Excavating – Not present. Mark Sydlowski, Sydlowski Excavating, requested a variance for not complying with OAC 3701-29-03(C)(5) for 2021. Mr. Sydlowski did not complete the required six (6) continuing education hours in 2021 for his 2022 tank installer's registration; however, Mr. Sydlowski currently has completed six (6) continuing education hours in 2022 for his 2021 registration.

**MOTION: 22-76** made by Mr. Simon, second by Mr. Biery to grant a variance to Sydlowski Excavating, from OAC 3701-29-03(C)(5), and accept the six (6) continuing education hours completed in 2022 for his 2022 tank installer registration, with the understanding that Mark Sydlowski must complete an additional six (6) continuing education hours for his 2023 tank installer's registration by December 31, 2022.

**Roll Call Vote:**

Mr. Biery – Yes  
Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes

Motion carried.

J. Variance Request – Trapper's Design & Trade LTD, Tank Installer – Not present. Trevor Jones, Trapper's Design & Trade LTD, requested a variance for not complying with OAC 3701-29-(C)(5) for 2021. Trevor Jones did not complete the required six (6) hours of continuing education in 2021 for his 2022 tank installer's registration; however, Mr. Jones did obtain six (6) hours in 2022.

**MOTION: 22-77** made by Mrs. Salapata, second by Mr. Biery to grant a variance to Trapper's Design & Trade LTD, from OAC 3701-29-03(C)(5), and accept the six (6) continuing education hours completed in 2022 for their 2022 tank installer registration, with the understanding that Trevor Jones must complete an additional six (6) continuing education hours for his 2023 tank installer's registration by December 31, 2022.

Dr. Firster inquired as to why a tank installer is required to obtain continuing education hours. Mr. Wilster & Mr. Migliozi explained that it is a requirement under the state rules. Dr. Firster questioned if the health district or the board is liable should an issue arise because the installer did not obtain the required hours prior to being licensed. Atty. Kokor responded that the board, nor the health district would be liable because the rules allow the board to grant a variance.

**Roll Call Vote:**

Mr. Biery – Yes  
Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes

Motion carried.

K. Variance Request – ABC Porta Thrones – Not present. ABC Porta Thrones requested a variance for not complying with OAC 3701-29-03(C)(5) for 2021. ABC Porta Thrones did not complete the required



six (6) hours of continuing education in 2021 for their 2022 tank installer's registration; however, a representative did complete thirteen (13) continuing education hours in 2022.

**MOTION: 22-78** made by Dr. Firster, second by Mr. Borocz to grant a variance to ABC Porta Thrones from OAC 3701-29-03(C)(5), and accept six (6) of the thirteen (13) continuing education hours completed in 2022 for their 2022 tank installer registration.

**Roll Call Vote:**

Mr. Biery – Yes  
Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes

Motion carried.

L. Variance Request – Zeigler Earthworks Inc., Tank Installer – Not present. Zeigler Earthworks Inc. requested a variance for not complying with OAC 3701-29-03(C)(5) for 2021. Rod Zeigler, Zeigler Earthworks Inc., only complete three (3) of the required six (6) continuing education hours in 2021 for his 2022 tank installer's registration.

**MOTION: 22-79** made by Dr. Firster, second by Mr. Simon to grant a variance to Zeigler Earthworks Inc., from OAC 3701-92-03(C)(5), with the understanding that Rod Zeigler must complete the remaining three (3) hours for his 2022 tank installer's registration, in addition to the required six (6) continuing education hours for his 2023 tank installer's registration. The total of nine (9) hours of continuing education must be completed by December 31, 2022.

**Roll Call Vote:**

Mr. Biery – Yes  
Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes

Motion carried.

M. Variance Request – All Trades Construction – Not present. All Trades Construction requested a variance for not complying with OAC 3701-29-03(C)(5) for 2021. All Trades Construction did not complete the required six (6) continuing education hours in 2021 for the 2022 tank installer's registration; however, a representative currently has completed six (6) continuing education hours in 2022.



**MOTION: 22-80** made by Dr. Firster, second by Mrs. Salapata to grant a variance to All Trades Construction, from OAC 3701-29-03(C)(5), and accept the six (6) continuing education hours completed in 2022 for their 2022 tank installer registration, with the understanding that a representative must complete an additional six (6) continuing education hours for their 2023 tank installer's registration by December 31, 2022.

**Roll Call Vote:**

Mr. Biery – Yes  
Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes

Motion carried.

N. Variance Request – Adam Johnson, Parcel #16-007875 Ridge Rd., Vienna Twp. – Not present. Mr. Johnson is in the process of upgrading the septic system located at this address. The upgrade will consist of an off-lot system. Upon laying out the system, it was determined that parts of the septic system could not be installed to comply with the state code on setback requirements from the property line, house foundation, garage foundation and driveway. Mr. Johnson is requesting a variance to allow the installation of the septic tanks to be seven (7) feet from the house foundation and five (5) feet from the property line, and the pump lines one (1) foot from the driveway and seven (7) feet from the property line and garage foundation.

**MOTION: 22-81** made by Dr. Firster, second by Mr. Simon to grant a variance from rule OAC 3701-29-06-(G)(3) to Adam Johnson to install the septic tank seven (7) feet from the house foundation and five (5) feet from the property line, and the pump lines one (1) foot from the driveway and seven (7) feet from the property line and the garage foundation, at Parcel #16-007875 1162 Ridge Rd., Vienna Twp. The owners must comply with all other code sections.

**Roll Call Vote:**

Mr. Biery – Yes  
Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes

Motion carried.

O. Variance Request – JB Excavating LLC – Not present. John Burkholder, JB Excavating LLC, requested a variance for not complying with OAC 3701-29-03(C)(5) for 2021. Mr. Burkholder did not complete the required six (6) continuing education hours in 2021 for his 2022 tank installer registration. Mr. Burkholder completed three (3) hours in 2021, and nine (9) hours in 2022.

**MOTION: 22-82** made by Mr. Dubos, second by Dr. Firster to grant a variance to JB Excavating LLC from OAC 3701-29-03(C)(5), and accept the three (3) continuing education hours completed in 2021, and three (3) of the nine (9) continuing education hours completed in 2022, for his 2022 tank installer registration.

Mr. Migliozi pointed out that it is very important moving forward that the health district tracks that these installers receive their required continuing education hours by the deadline and that they adhere to the variance.

**Roll Call Vote:**

Mr. Biery – Yes  
Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes

Motion carried.

P. Tax Assessment for Unpaid Permit to Operate Fee Levels 3, 4 & 5 – The Board was provided a list of property owners who were issued applications in October to renew their permits to operate for 2022. Late notices were mailed on February 1, 2022, by regular and certified mail. To date these owners have not renewed their registration certificates, nor issued a written response/opposition to the permit and/or fee. Some owners paid the renewal fee late, but did not pay the late fee. Currently these properties are operating a sewage treatment system without a permit to operate.

**MOTION: 22-83** made by Mr. Biery, second by Mr. Simon to pass a resolution as follows: Pursuant to ORC 3709.091, To Authorize the Health Commissioner to Cause Assessments to be Filed Against Property Owners in the amounts stated on the list provided to the Board (Assessment is for Failure to Pay the Level 5 Permit to Operate Fee Required in the Trumbull County Sewage Treatment System Rules. All Parties were Served Notice & Have Not Responded Within the 30 Day Allotted Timeframe.)

**Roll Call Vote:**

Mr. Biery – Yes  
Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes

Motion carried.

**MOTION: 22-84** made by Mr. Simon, second by Dr. Firster to pass a resolution as follows: Pursuant to ORC 3709.091, to Authorize the Health Commissioner to Cause Assessments to be Filed Against

Property Owners in the amounts stated on the list provided to the Board (Assessment is for Failure to Pay the Level 4 Permit to Operate Fee Required in the Trumbull County Sewage Treatment System Rules. All Parties were Served Notice & Have Not Responded Within the 30 Day Allotted Timeframe.)

**Roll Call Vote:**

Mr. Biery – Yes  
Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes

Motion carried.

**XIII. Citizens Comments: None**

**XIV. Executive Session: MOTION: 22-85** made by Mr. Simon, second by Mrs. Salapata to go into executive session for discussion regarding acquisition of property, and include Mr. Migliozi, Mr. Wilster, Atty. Kokor and Joshua Thomas, of Baker, Bednar, Snyder.

**Roll Call Vote:**

Mr. Biery – Yes  
Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes

Motion carried.

**MOTION: 22-86** made by Dr. Firster, second by Mr. Biery to reopen to public session.

**Roll Call Vote:**

Mr. Biery – Yes  
Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes

Motion carried. (Closed 2:00 PM – Reopened 4:21 PM)

**XV. Approval of Payment of the Bills: MOTION: 22-87** made by Mr. Simon, second by Dr. Firster to approve payment of the bills as presented.

**Roll Call Vote:**

Mr. Biery – Yes  
Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster- Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes

Motion carried.

**XVI. Date of Next Regular Meeting: May 25, 2022 – 1:00 PM**

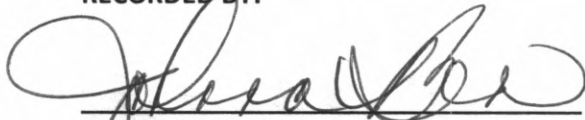
**XVII. Adjournment: MOTION: 22-88** made by Mr. Biery, second by Mr. Dubos to adjourn.

**Roll Call Vote:**

Mr. Biery – Yes  
Mr. Borocz- Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes

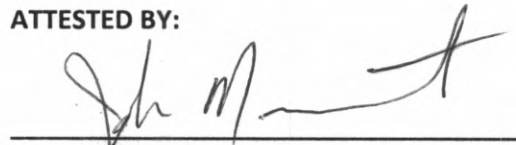
Motion carried. (Adjournment 4:23 PM)

**RECORDED BY:**



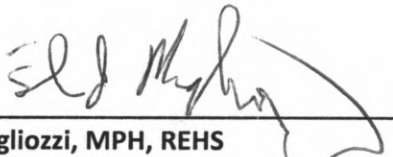
Johnna Ben  
Administrative Coordinator  
Trumbull County Combined Health District

**ATTESTED BY:**



John Messersmith  
President  
Trumbull County Board of Health

For



Frank Migliozi, MPH, REHS  
Health Commissioner and Secretary  
Trumbull County Board of Health

## Health Commissioner's Report – April 27, 2022 Board of Health Meeting

### 1) Budget/Financial

- Attached is the monthly financial report for March 2022. The general fund is at a positive cash balance of \$47,160.54, and our all fund balance is at \$3,481,301.05.
- Attached is the “Operating Ratio and Profit Margin Dashboard” for the 1<sup>st</sup> quarter of 2022. You will notice that under the “Fee for Service” funds (i.e. HSTS, PWS, FSO, etc.) and “Grant Funds” we are doing well, and operating at a ratio of 19% and 12% respectively. The “General Fund” is showing red, with a ratio of -12%. This can be attributed to a few different factors; at the time this report was generated, we had not yet received the 1<sup>st</sup> half property taxes, and the health district received a COVID and flu equity grant from NACCHO in the amount of \$150,000.00 for which we have expended some of the funds for advertising, but have not yet received any of the funding. Lastly, none of the grants have payroll expenditure codes; therefore, all payroll associated with grants are paid out of the general fund and reimbursed back on a quarterly basis, and those reimbursements are not reflected in this dashboard report.

### 2) Credit Card

- Quarterly update on the credit status has not changed.
- For the credit card transactions, please see the list of bills.

### 3) Vehicles

- Attached is the cost analysis for the month of March for the vehicles. The overall cost savings with the vehicles, for the month of March was a \$759.90, with a YTD savings of \$134.09.
- The six replacement vehicles have been ordered from Mark Thomas Ford, but their estimated delivery date is not until August.
- We have been notified that the Chevrolet Traverse that we ordered last year is approximately one (1) week away from delivery.

### 4) Building/Grounds

- The administration team met with Baker, Bednar, Snyder on March 30<sup>th</sup> regarding the existing health district office space and our future needs.

### 5) Union/Management

- None.

### 6) Policies/Procedures – Revisions - None

### 7) COVID-19 (Coronavirus)

- Our 7-day case counts continue to remain low; from my last report, we dropped from 73 cases in 7 days to as low as 48. We currently are at 65 cases for the week ending April 16<sup>th</sup>.
- Per the CDC Community Level Prevention Strategy, we remain in the low ranking, or green color code; therefore, masks are not required.
- We continue to offer over the county test kits, which are available to the public by contacting our nursing division.

### 8) Accreditation

- With the focus on a culture of quality and improvement, we conducted a QI Maturity Tool Survey to gauge our strengths and areas of concern to build upon. This will be used to revise our Quality Improvement Plan in the coming weeks, and will be used to initiate future QI projects.
- We continue to meet month with Hchoices to build on our wellness hub.
- Data for the new Community Health Assessment continues to come in and will be used to set priorities and develop an improvement plan with strategies, action steps and evaluation metrics to gauge our progress towards better health outcomes in our county.

**TRUMBULL COUNTY COMBINED HEALTH DISTRICT  
FINANCIAL REPORT  
As of March 31, 2022**

| FUND                           | BUDGET          | FEBRUARY<br>REVENUE | FEBRUARY<br>EXPENDITURES | MARCH<br>REV    | MARCH<br>EXP  | REVENUE         | YEAR TO DATE<br>EXPENDITURES | REV - EXP      | REMAINING<br>BUDGET | %<br>REMAINING | CALENDAR<br>REMAINING | FUND CASH<br>BALANCE |
|--------------------------------|-----------------|---------------------|--------------------------|-----------------|---------------|-----------------|------------------------------|----------------|---------------------|----------------|-----------------------|----------------------|
| GENERAL FUND 950               | \$ 2,262,243.40 | \$ 27,207.50        | \$ 207,919.17            | \$ 554,458.77   | \$ 214,622.75 | \$ 613,854.43   | \$ 685,921.21                | \$ (72,066.78) | \$ 1,576,322.19     | 69.68%         | 75.00%                | \$ 547,160.54        |
| FOOD SERV FUND 951             | \$ 356,472.78   | \$ 197,065.04       | \$ 22,201.61             | \$ 91,188.32    | \$ 35,744.73  | \$ 290,946.28   | \$ 87,394.74                 | \$ 203,551.54  | \$ 269,078.04       | 75.48%         | 75.00%                | \$ 254,949.73        |
| CAR SEAT FUND 955              | \$ 11,000.00    | \$ -                | \$ 2,082.37              | \$ 2,078.98     | \$ -          | \$ 2,078.98     | \$ 2,082.37                  | \$ (3.39)      | \$ 8,917.63         | 81.07%         | 75.00%                | \$ 7,478.99          |
| PROJECT DAWN FUND 956          | \$ 5,457.04     | \$ -                | \$ -                     | \$ -            | \$ -          | \$ -            | \$ -                         | \$ -           | \$ 5,457.04         | 100.00%        | 75.00%                | \$ 2,860.32          |
| PARKS/CAMPS FUND 958           | \$ 4,000.00     | \$ -                | \$ -                     | \$ 1,446.36     | \$ -          | \$ 1,446.36     | \$ -                         | \$ 1,446.36    | \$ 4,000.00         | 100.00%        | 75.00%                | \$ 5,920.48          |
| PRIV WATER SYS FUND 959        | \$ 32,900.00    | \$ 3,068.00         | \$ 839.71                | \$ 3,611.00     | \$ 1,155.60   | \$ 8,929.00     | \$ 4,084.05                  | \$ 4,844.95    | \$ 28,815.95        | 87.59%         | 75.00%                | \$ 67,178.17         |
| POOLS FUND 960                 | \$ 22,000.00    | \$ -                | \$ -                     | \$ 9,967.00     | \$ -          | \$ 9,967.00     | \$ -                         | \$ 9,967.00    | \$ 22,000.00        | 100.00%        | 75.00%                | \$ 23,204.00         |
| TOBACCO ENFORCE /EDUCATION 962 | \$ 10,000.00    | \$ -                | \$ -                     | \$ -            | \$ -          | \$ -            | \$ -                         | \$ -           | \$ 10,000.00        | 0.00%          | 75.00%                | \$ 10,350.00         |
| REIMB SWD FUND 970             | \$ 20,000.00    | \$ -                | \$ -                     | \$ -            | \$ 16,500.00  | \$ 5,650.00     | \$ 16,500.00                 | \$ (10,850.00) | \$ 3,500.00         | 17.50%         | 75.00%                | \$ -                 |
| CONSTRUCTION & DEMO FUND 972   | \$ 1,222,517.84 | \$ 79,300.80        | \$ 85,128.81             | \$ 79,881.60    | \$ 128,606.83 | \$ 263,186.40   | \$ 221,716.22                | \$ 41,470.18   | \$ 1,000,801.62     | 81.86%         | 75.00%                | \$ 682,626.12        |
| HSTS PROGRAM FUND 974          | \$ 1,132,530.95 | \$ 58,786.00        | \$ 72,751.77             | \$ 148,272.14   | \$ 77,071.04  | \$ 405,081.81   | \$ 270,815.92                | \$ 134,265.89  | \$ 861,715.03       | 76.09%         | 75.00%                | \$ 582,070.29        |
| C&DD GRND WTR MONT FUND 975    | \$ -            | \$ -                | \$ -                     | \$ -            | \$ -          | \$ -            | \$ -                         | \$ -           | \$ -                | -              | 75.00%                | \$ 72,273.87         |
| TB CONTROL UNIT FUND 979       | \$ 76,593.96    | \$ -                | \$ 1,004.33              | \$ 35.00        | \$ 1,109.13   | \$ 110.00       | \$ 3,444.04                  | \$ (3,334.04)  | \$ 73,149.92        | 95.50%         | 75.00%                | \$ 59,414.28         |
| <b>GRANTS</b>                  | \$ 3,906,394.20 | \$ 72,498.01        | \$ 79,677.30             | \$ 353,295.22   | \$ 256,820.50 | \$ 580,393.57   | \$ 513,451.35                | \$ 66,942.22   | \$ 3,392,942.85     | -              | -                     | \$ 1,165,814.26      |
| DOP FUND 952                   | \$ 209,500.00   | \$ 5,500.00         | \$ -                     | \$ 22,500.00    | \$ -          | \$ 28,000.00    | \$ -                         | \$ 28,000.00   | \$ 209,500.00       | 100.00%        | 75.00%                | \$ 127,207.80        |
| MCH FUND 953                   | \$ 79,650.00    | \$ -                | \$ -                     | \$ -            | \$ 16,000.00  | \$ 13,875.00    | \$ 16,000.00                 | \$ (2,125.00)  | \$ 63,650.00        | 79.91%         | 75.00%                | \$ 16,875.00         |
| TUPCP FUND 954                 | \$ 91,068.48    | \$ 4,400.00         | \$ 1,388.08              | \$ 9,950.00     | \$ 4,614.00   | \$ 32,725.00    | \$ 6,218.08                  | \$ 26,506.92   | \$ 84,850.40        | 93.17%         | 75.00%                | \$ 94,457.08         |
| VE FUND 957                    | \$ 171,537.00   | \$ -                | \$ -                     | \$ -            | \$ -          | \$ -            | \$ -                         | \$ -           | \$ 171,537.00       | 100.00%        | 75.00%                | \$ 84,309.00         |
| CT FUND 961                    | \$ 642,608.00   | \$ -                | \$ -                     | \$ -            | \$ -          | \$ -            | \$ 3,231.43                  | \$ (3,231.43)  | \$ 639,376.57       | 99.50%         | 75.00%                | \$ 158,010.84        |
| GVO FUND 963                   | \$ 55,352.40    | \$ 3,788.00         | \$ -                     | \$ 4,294.00     | \$ -          | \$ 10,475.00    | \$ -                         | \$ 10,475.00   | \$ 55,352.40        | 100.00%        | 75.00%                | \$ 25,543.03         |
| EN FUND 964                    | \$ 528,965.00   | \$ 35,456.50        | \$ 24,861.01             | \$ 128,660.21   | \$ 56,537.44  | \$ 230,931.87   | \$ 202,325.90                | \$ 28,605.97   | \$ 326,639.10       | 61.75%         | 75.00%                | \$ 72,162.13         |
| IN FUND 965                    | \$ 34,500.00    | \$ -                | \$ -                     | \$ -            | \$ 300.00     | \$ 4,750.00     | \$ 300.00                    | \$ 4,450.00    | \$ 34,200.00        | 99.13%         | 75.00%                | \$ 44,450.00         |
| WF FUND 966                    | \$ 485,000.00   | \$ -                | \$ 45,000.00             | \$ 92,368.13    | \$ 30,000.00  | \$ 92,368.13    | \$ 75,000.00                 | \$ 17,368.13   | \$ 410,000.00       | 84.54%         | 75.00%                | \$ 17,368.13         |
| ODMAP FUND 967                 | \$ 50,000.00    | \$ 2,138.48         | \$ -                     | \$ 2,096.08     | \$ -          | \$ 7,432.69     | \$ -                         | \$ 7,432.69    | \$ 50,000.00        | 100.00%        | 75.00%                | \$ 32,073.48         |
| RHWP FUND 968                  | \$ 146,000.00   | \$ 10,250.00        | \$ -                     | \$ 22,515.50    | \$ 24,600.00  | \$ 43,015.50    | \$ 67,650.00                 | \$ (24,634.50) | \$ 78,350.00        | 53.66%         | 75.00%                | \$ 56,265.89         |
| CR FUND 969                    | \$ 193,544.00   | \$ -                | \$ -                     | \$ -            | \$ 13,544.00  | \$ -            | \$ 13,544.00                 | \$ (13,544.00) | \$ 180,000.00       | 93.00%         | 75.00%                | \$ 1,200.00          |
| PHEP FUND 971                  | \$ 143,170.54   | \$ 1,071.00         | \$ 5,532.71              | \$ 11,422.00    | \$ -          | \$ 22,487.00    | \$ 5,597.71                  | \$ 16,889.29   | \$ 137,572.83       | 96.09%         | 75.00%                | \$ 92,248.70         |
| CVR FUND 973                   | \$ 686,486.56   | \$ -                | \$ 2,895.50              | \$ 45,182.64    | \$ 32,752.16  | \$ 45,182.64    | \$ 45,111.33                 | \$ 71.31       | \$ 641,375.23       | 93.43%         | 75.00%                | \$ 234,602.25        |
| CHC FUND 976                   | \$ 161,775.82   | \$ 7,594.03         | \$ -                     | \$ 9,906.66     | \$ 70,750.00  | \$ 42,450.74    | \$ 70,750.00                 | \$ (28,299.26) | \$ 91,025.82        | 56.27%         | 75.00%                | \$ 45,846.94         |
| CFK FUND 977                   | \$ 39,136.40    | \$ 2,300.00         | \$ -                     | \$ 4,400.00     | \$ 250.00     | \$ 6,700.00     | \$ 250.00                    | \$ 6,450.00    | \$ 38,886.40        | 99.36%         | 75.00%                | \$ 37,555.43         |
| MIECHV FUND 978                | \$ 188,100.00   | \$ -                | \$ -                     | \$ -            | \$ 7,472.90   | \$ -            | \$ 7,472.90                  | \$ (7,472.90)  | \$ 180,627.10       | 96.03%         | 75.00%                | \$ 25,638.56         |
| <b>TOTAL</b>                   | \$ 9,062,110.17 | \$ 437,925.35       | \$ 471,605.07            | \$ 1,244,234.39 | \$ 731,630.58 | \$ 2,181,643.83 | \$ 1,805,409.90              | \$ 376,233.93  | \$ 7,256,700.27     | 80.08%         | 75.00%                | \$ 3,481,301.05      |





**Public Health**  
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**Trumbull County**



# Operating Ratio and Profit Margin Dashboard

**Program Supervisor:** Frank Migliozi **Data Sources:** Internal Documents

**Email:** hemiglio@co.trumbull.oh.us

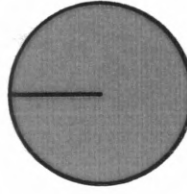
**Person Responsible:** Dan Dean **Data Model Utilized:** Profit Margin and Operating Ratio Formulas

**Email:** hedean@co.trumbull.oh.us

**Division:** Administrative **Data Collected:** Quarterly

**Finance**

| <b>Fee for Service</b><br><small>Maintain an operating ratio of 0 to 1 in the Fee-For-Service Fund with a positive profit margin of 20% or less annually.</small> | <b>2022</b><br><b>1st Q.</b> | <b>2023</b> | <b>2024</b> | <i>Increase/<br/>Decrease/<br/>From Previous Quarter by%</i> |
|---|------------------------------|-------------|-------------|--|
| <b>Total Revenue (Fund Name)</b>  | 1,601,250.26                 |             |             | +  |
| <b>Total Expenses (Fund Name)</b>   | 1,291,958.55                 |             |             | +  |
| <b>Operating Ratio</b>  | .81%                         |             |             | +  |
| <b>Surplus/Deficit</b>  | 309,291.71                   |             |             | +  |
| <b>Profit Margin/Surplus Ratio</b>  | 19%                          |             |             | +  |



■ Green □ Yellow  
■ Red





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# Operating Ratio and Profit Margin Dashboard

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**Email:** hemiglio@co.trumbull.oh.us

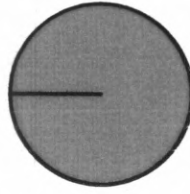
**Person Responsible:** Dan Dean **Data Model Utilized:** Profit Margin and Operating Ratio Formulas

**Email:** hedean@co.trumbull.oh.us

**Division:** Administrative **Data Collected:** Quarterly

Finance

| Grant Funds                        | 2022<br>1st Q. | 2023 | 2024 | Increase/<br>Decrease/<br>From Previous Quarter by% |
|------------------------------------|----------------|------|------|---|
| <u>Total Revenue (Fund Name)</u>   | 580,393.57     |      |      | +   |
| <u>Total Expenses (Fund Name)</u>  | 513,451.35     |      |      | +   |
| <u>Operating Ratio</u>             | .88%           |      |      | +   |
| <u>Surplus/Deficit</u>             | 66,942.22      |      |      | +   |
| <u>Profit Margin/Surplus Ratio</u> | 12%            |      |      | +   |



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  Red



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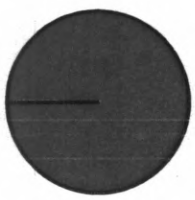
# Operating Ratio and Profit Margin Dashboard

**Program Supervisor:** Frank Migliozi **Data Sources:** Internal Documents  
**Email:** hemiglio@co.trumbull.oh.us  
**Person Responsible:** Dan Dean **Data Model Utilized:** Profit Margin and Operating Ratio Formulas  
**Email:** hedean@co.trumbull.oh.us

**Finance**

**Division:** Administrative **Data Collected:** Quarterly

| <b>General Fund</b><br><small>Maintain an operating ratio of 0 to 1 in the General Fund with a positive profit margin of 20% or less annually.</small> | <b>2022</b><br><b>1st Q.</b> | <b>2023</b> | <b>2024</b> | <i>Increase/<br/>Decrease/<br/>From Previous Quarter by%</i> |
|--|------------------------------|-------------|-------------|--|
| <b>Total Revenue (Fund Name)</b>   | 618,854.43                   |             |             | -  |
| <b>Total Expenses (Fund Name)</b>  | 685,921.21                   |             |             | -  |
| <b>Operating Ratio</b>   | 1.12%                        |             |             | -  |
| <b>Surplus/Deficit</b>   | (72,066.78)                  |             |             | -  |
| <b>Profit Margin/Surplus Ratio</b>   | -12%                         |             |             | -  |



■ Green □ Yellow  
 ■ Red



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# Operating Ratio and Profit Margin Dashboard

**Program Supervisor:** Frank Migliozi **Data Sources:** Internal Documents

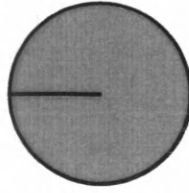
**Email:** hemiglio@co.trumbull.oh.us

**Person Responsible:** Dan Dean **Data Model Utilized:** Profit Margin and Operating Ratio Formulas

**Email:** hedean@co.trumbull.oh.us

Finance

**Division:** Administrative **Data Collected:** Quarterly



Green 
  Yellow 
  Red

|  | <u>2022</u><br><u>1st Q.</u> | <u>2023</u> | <u>2024</u> | <i>Increase/<br/>Decrease/<br/>From Previous Quarter by%</i> |
|--|------------------------------|-------------|-------------|--|
| <b>All Funds</b><br><small>Maintain an operating ratio of 0 to 1. in the Overall Fund with a positive profit margin of 20% or less annually.</small> |                              |             |             |  |
| <u>Total Revenue (Fund Name)</u>   | 2,181,643.83                 |             |             | +  |
| <u>Total Expenses (Fund Name)</u>  | 1,805,409.90                 |             |             | +  |
| <u>Operating Ratio</u>   | .83%                         |             |             | +  |
| <u>Surplus/Deficit</u>   | 376,233.93                   |             |             | +  |
| <u>Profit Margin/Surplus Ratio</u>   | 17%                          |             |             | +  |



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# Operating Ratio and Profit Margin Dashboard

**Program Supervisor:** Frank Migliozzi  
**Email:** hemiglio@co.trumbull.oh.us  
**Person Responsible:** Dan Dean  
**Email:** hedeane@co.trumbull.oh.us

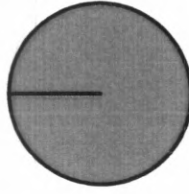
**Data Sources:** Internal Documents  
**Data Model Utilized:** Profit Margin and Operating Ratio Formulas

**Division:** Administrative

**Data Collected:** Quarterly

**Finance**

|  | 2022<br>1st Q. | 2023 | 2024 | Increase/<br>Decrease/<br>From Previous Quarter by% |
|--|----------------|------|------|---|
| <b>Payroll</b><br><small>Track % of total expenses (all expenses) spent on employee salaries, wages, and benefits annually. (Range is 50% to 60%).</small> |                |      |      |   |
| <b>Total Revenue (Fund Name)</b>   |                |      |      | =   |
| <b>Total Expenses (Fund Name)</b>  | 882,324.20     |      |      | =   |
| <b>Operating Ratio</b>   | 49%            |      |      |   |
| <b>Surplus/Deficit</b>   |                |      |      |   |
| <b>Profit Margin/Surplus Ratio</b>   |                |      |      |   |



Green  Yellow   
Red

MARCH 1, 2022 TO MARCH 31, 2022

| VEHICLE                        | MILEAGE | MILEAGE RATE     | TOTAL \$           |
|--------------------------------|---------|------------------|--------------------|
| 1                              | 239     | \$ 0.585         | \$ 139.82          |
| 2                              | 996     | \$ 0.585         | \$ 582.66          |
| 3                              | 730     | \$ 0.585         | \$ 427.05          |
| 4                              | 1486    | \$ 0.585         | \$ 869.31          |
| 5                              | 1958    | \$ 0.585         | \$ 1,145.43        |
| 6                              | 1207    | \$ 0.585         | \$ 706.10          |
| 8                              | 1299    | \$ 0.585         | \$ 759.92          |
| 10                             | 1681    | \$ 0.585         | \$ 983.39          |
| <b>TOTAL</b>                   |         | <b>9596</b>      | <b>\$ 5,613.66</b> |
| GAS @25 MPG                    | 383.84  | \$3.84 / GAL     | \$ 1,473.95        |
| MAINTENANCE / REPAIRS          |         |                  | \$ 25.68           |
| LEASE PAYMENTS on vehicles 1-6 |         |                  | \$ 1,767.54        |
| INSURANCE \$12,514.00 per year |         |                  | \$ 1,042.83        |
| TWO NEW VEHICLES (60 MONTHS)   |         | \$16,312.98 EACH | \$ 543.77          |
| <b>TOTAL EXPENSES</b>          |         |                  | <b>\$ 4,853.76</b> |
| <b>TOTAL MONTHLY SAVINGS</b>   |         |                  | <b>\$ 759.90</b>   |
| <b>2022 YTD SAVINGS</b>        |         |                  | <b>\$ 134.09</b>   |



Trumbull County Combined Health District  
Nursing Department Board Report

---

**Board of Health Report April 27, 2022 for March 2022**

- As of April 10, 2022, TCCHD has distributed approximately 42,009 doses of COVID vaccine in Trumbull County and of those, 20,833 are first doses, 17,777 are second doses; 3,319 are first booster doses; and 80 are second booster doses. TCCHD started providing the second booster dose of COVID vaccine on March 31, 2022.
- Attached is a copy of the overdose report for March 2022
- Attached is the March 2022 Project DAWN report, Influenza report and Animal Bite report.

**Nursing Division Staff Report:**

| <b>Reported Communicable Disease Cases for<br/>March 2022</b> |            |
|---|------------|
| Campylobacter   | 1          |
| Chlamydia   | 42         |
| COVID-19  | 255        |
| CP-CRE  | 1          |
| Gonococcal  | 12         |
| Haemophilus Influenza   | 2          |
| Hepatitis A   | 1          |
| Hepatitis B   | 4          |
| Hepatitis C   | 27         |
| Influenza-Hospitalization                                     | 2          |
| Lyme Disease  | 3          |
| MIS-C   | 1          |
| Strep Group A   | 3          |
| Varicella   | 1          |
| Yersiniosis   | 1          |
| Total   | <b>356</b> |

| <b>HOME VISITING PROGRAMS<br/>MONTH March 2022<br/>HMG – Maximum Cases – 75</b> |  |   |  |
|---|--|---|--|
| <b>Home Visiting<br/>Programs</b>   | <b>Caseload<br/>Beginning of<br/>Month<br/>Cases/Referrals</b> | <b>Case Load End<br/>of Month<br/>Cases/Referrals</b> | <b># of Home<br/>Visits<br/>Kept/Un-<br/>Kept Visits</b> |
| HMG   | 58/7   | 60/3  | 80/12  |

Trumbull County Combined Health District  
Nursing Department Board Report

| Month<br>March 2022           |   |  |
|-------------------------------|---|--|
| Nursing Programs              | # of Services Provided                                  | Clients Served   |
| BCMh                          | 0   | 0  |
| Health Fairs / Presentations  | 0   | 0  |
| Car Seat Classes              | 2 Classes   | 14 Families  |
| Car Seats Provided            | 15  | 14 Families  |
| Children Immunization Clinics | 2 Clinic  | 8  |
| Adult Immunization Clinics    | 1 Clinic  | 6  |
| TB Testing                    | 1 Clinic  | 0  |
| Pregnancy Testing             | 0   | 0  |
| Immunization Appointments     | <b>Adult Clinic-</b><br><br><b>Children Clinics –</b>   | 10 Scheduled; 6 seen, 4 cancelled<br><br>11 Scheduled – 8 seen; 3 cancelled<br>W. Farmington walk-in – 3 seen    |
| TB Clinic Appointments        | 5   | 1 - No Show<br>4 – Seen  |
| TB Nurse Appointments         | 3   | 3  |
| Cribs for Kids                | <b>Provided as Outreach -</b><br><br><b>2 - Classes</b> | 2 – Children Services<br>1 – Akron Children Hospital<br>1 – Grandparent<br>2 – Home Visiting<br><br>9 – Families |
| Tobacco Meetings              | 0   | 0  |
| DAWN Program                  | (see report) attached                                   |  |



## Project DAWN

March 2022

Kits from the Health Dept.: 11

Kits from Mail Order: 7

\*Breakdown of Mail Order Requests:

Hubbard: 2      Niles: 2      Newton Falls: 2      Warren: 1

NaloxBoxes: 30

Refills: 3

People Trained: 15

Successful: 1

Unsuccessful: 0

First Responder Refills: 0

\*First Responder Kits Used: 6

Successful: 6

Unsuccessful: 0

## Totals Year to Date:

Kits from the Health Dept.: 25

Kits from Mail Order: 28

NaloxBoxes: 30

Refills: 10

People Trained: 42

Successful: 1

Unsuccessful: 0

First Responder Refills: 79

First Responder Kits Used: 25

Successful: 25

Unsuccessful: 0

\*When individuals obtain kits through the online training, they can request 1 or 2 kits to be mailed to them.



**Public Health**  
Prevent. Promote. Protect.

**Trumbull County**

**Trumbull County Combined Health District**  
176 Chestnut Ave NE  
Warren, OH 44483

[www.tccchd.org](http://www.tccchd.org)

Frank J. Migliozzi, MPH, REHS/RS, Health Commissioner  
March 2022



| Zip Code     | Number     | Percent        |
|--------------|------------|----------------|
| 44402        | 2          | 1.27%          |
| 44403        | 2          | 1.27%          |
| 44404        | 0          | 0.00%          |
| 44410        | 6          | 3.80%          |
| 44417        | 0          | 0.00%          |
| 44418        | 0          | 0.00%          |
| 44420        | 17         | 10.76%         |
| 44425        | 5          | 3.16%          |
| 44428        | 0          | 0.00%          |
| 44430        | 2          | 1.27%          |
| 44437        | 2          | 1.27%          |
| 44438        | 3          | 1.90%          |
| 44439        | 0          | 0.00%          |
| 44440        | 2          | 1.27%          |
| 44444        | 4          | 2.53%          |
| 44446        | 16         | 10.13%         |
| 44450        | 1          | 0.63%          |
| 44453        | 0          | 0.00%          |
| 44470        | 5          | 3.16%          |
| 44473        | 2          | 1.27%          |
| 44481        | 4          | 2.53%          |
| 44482        | 0          | 0.00%          |
| 44483        | 38         | 24.05%         |
| 44484        | 21         | 13.29%         |
| 44485        | 26         | 16.46%         |
| 44491        | 0          | 0.00%          |
| <b>Total</b> | <b>158</b> | <b>100.00%</b> |

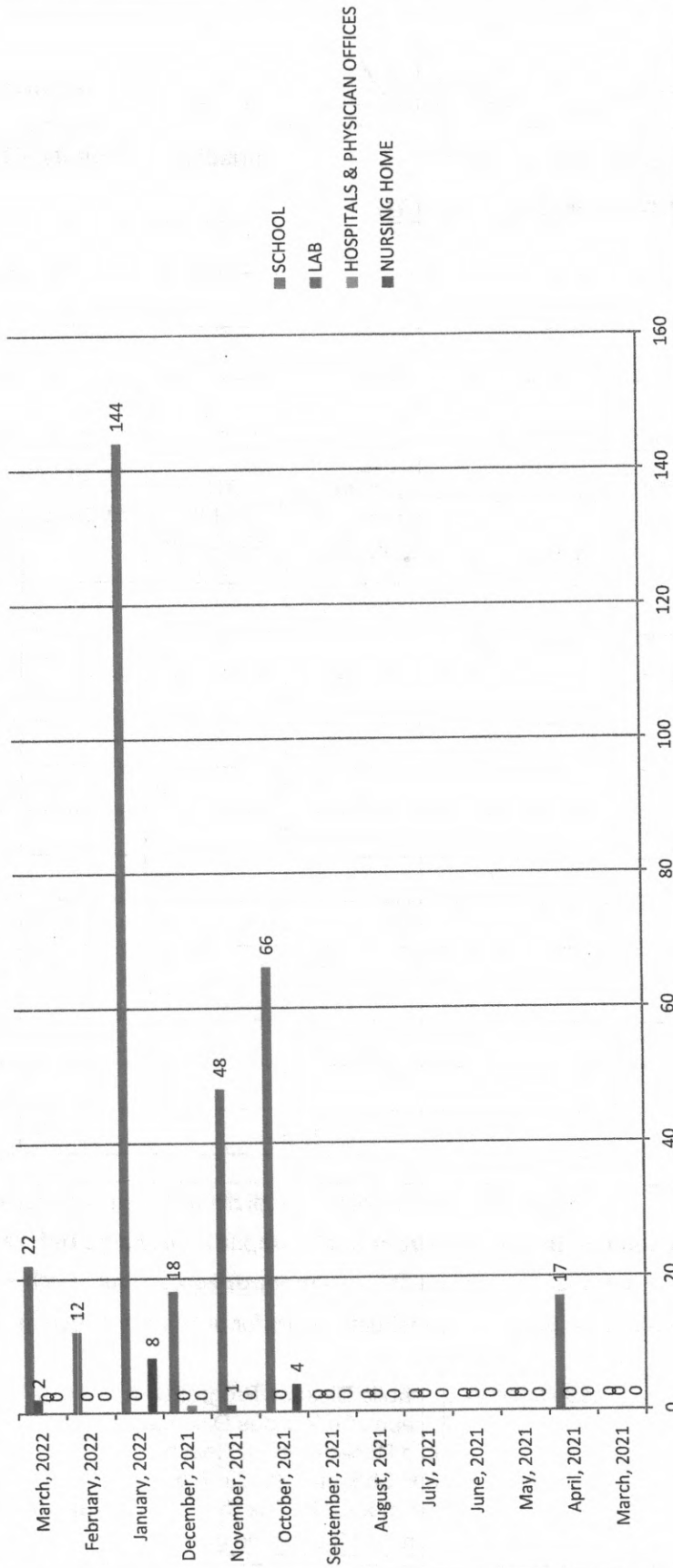
| Age Range    | Number     | Percent        |
|--------------|------------|----------------|
| 0-19         | 7          | 4.43%          |
| 20-30        | 40         | 25.32%         |
| 31-40        | 51         | 32.28%         |
| 41-50        | 28         | 17.72%         |
| 51-60        | 25         | 15.82%         |
| 61-70        | 4          | 2.53%          |
| 71-90        | 3          | 1.90%          |
| <b>Total</b> | <b>158</b> | <b>100.00%</b> |

| Gender       | Number     | Percent        |
|--------------|------------|----------------|
| Male         | 112        | 70.89%         |
| Female       | 46         | 29.11%         |
| <b>Total</b> | <b>158</b> | <b>100.00%</b> |

| Days of the Week | Number     | Percent        |
|------------------|------------|----------------|
| Monday           | 14         | 8.86%          |
| Tuesday          | 22         | 13.92%         |
| Wednesday        | 23         | 14.56%         |
| Thursday         | 20         | 12.66%         |
| Friday           | 24         | 15.19%         |
| Saturday         | 28         | 17.72%         |
| Sunday           | 27         | 17.09%         |
| <b>Total</b>     | <b>158</b> | <b>100.00%</b> |

| 2020 Months  | Number     | Percent        |
|--------------|------------|----------------|
| January      | 58         | 36.71%         |
| February     | 36         | 22.78%         |
| March        | 64         | 40.51%         |
| April        |            | 0.00%          |
| May          |            | 0.00%          |
| June         |            | 0.00%          |
| July         |            | 0.00%          |
| August       |            | 0.00%          |
| September    |            | 0.00%          |
| October      |            | 0.00%          |
| November     |            | 0.00%          |
| December     |            | 0.00%          |
| <b>Total</b> | <b>158</b> | <b>100.00%</b> |

## 2021-2022 Influenza statistics



# Ohio Local Health Department Survey of Reported Animal (Mammal) Bite/Rabies Exposure Events

For Year: 2022

Person Completing Form: MARCH

Phone: 1-330-675-2590

| List health jurisdictions covered below  | Jurisdiction (County, City or Combined) |
|--|---|
| 1 <u>TRUMBULL COUNTY COMBINED HEALTH</u> | _____                                   |
| 2 _____                                  | _____                                   |
| 3 _____                                  | _____                                   |
| 4 _____                                  | _____                                   |
| 5 _____                                  | _____                                   |

| SPECIES OR ANIMAL GROUP  | HUMAN EXPOSURE EVENTS |             | 3. OTHER RABIES EXPOSURE EVENTS | 4. TOTAL EVENTS | 5. TOTAL PERSONS EXPOSED | 6. TOTAL PERSONS STARTING PEP |
|--------------------------|-----------------------|-------------|---------------------------------|-----------------|--------------------------|-------------------------------|
|                          | 1. BITES              | 2. NON-BITE |                                 |                 |                          |                               |
| BAT                      | 0                     | 0           | 0                               |                 | 0                        | 0                             |
| CAT                      | 2                     | 0           | 0                               | 2               | 2                        | 0                             |
| DOG                      | 11                    | 0           | 0                               | 11              | 12                       | 3                             |
| FERRET                   | 0                     | 0           | 0                               |                 | 0                        | 0                             |
| LIVESTOCK                | 0                     | 0           | 0                               |                 | 0                        | 0                             |
| OTHER DOMESTIC           | 0                     | 0           | 0                               |                 | 0                        | 0                             |
| OTHER WILD               | 0                     | 0           | 0                               |                 | 0                        | 0                             |
| RACCOON                  | 0                     | 0           | 0                               |                 | 0                        | 0                             |
| RODENT/RABBIT (DOMESTIC) | 0                     | 0           | 0                               |                 | 0                        | 0                             |
| RODENT/RABBIT (WILD)     | 0                     | 0           | 0                               |                 | 0                        | 0                             |
| SKUNK                    | 0                     | 0           | 0                               |                 | 0                        | 0                             |
| <b>TOTAL</b>             | <b>13</b>             | <b>0</b>    | <b>0</b>                        | <b>13</b>       | <b>14</b>                | <b>3</b>                      |

Electronic submission of the excel file by Email is preferred.

**Please rename the file with your health department name before submitting.**

In columns 1, 2, 3, 5 and 6 enter a **number or zero**. Count each event only once.

See the Animal Bite Survey Instructions file for definitions of events and exposures

Please send to: Zoonotic Disease Program  
Bureau of Infectious Diseases  
Ohio Department of Health  
35 E Chestnut St., 6th Floor  
Columbus, OH 43215

Fax: (614) 564-2456

Email [zoonoses@odh.ohio.gov](mailto:zoonoses@odh.ohio.gov)

Trumbull County Combined Health District  
Nursing Department Board Report

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ACRONYMS

**TCCHD: TRUMBULL COUNTY COMBINED HEALTH DISTRICT**

**ODH: OHIO DEPARTMENT OF HEALTH**

**CDC: CENTER FOR DISEASE CONTROL**

**ODRS: OHIO DISEASE REPORTING SYSTEM**

**DAWN: DEATHS AVOIDED WITH NALOXONE**

**CFK: CRIBS FOR KIDS**

**GVO: GET VACCINATED OHIO**

**PHEP: PUBLIC HEALTH EMERGENCY PLAN**

**PDOP: PRESCRIPTION DRUG OVERDOSE PROGRAM**

**HMG: HELP ME GROW**

**MIECHV: MATERNAL INFANT EARLY CHILDHOOD HOME VISITING**

**MCH: MATERNAL CHILD HEALTH**

**BCMh: BUREAU OF CHILDREN WITH MEDICAL HANDICAPS**

**TUPCP: TOBACCO USE PREVENTION & CESSATION PROGRAM**



**Public Health**  
Prevent. Promote. Protect.

**Trumbull County**

# Trumbull County Combined Health District

176 Chestnut Ave NE

Warren, OH 44483

[www.tcchd.org](http://www.tcchd.org)

Frank J. Migliozzi, MPH, REHS, Health Commissioner



Kris Wilster, MPH, RS/REHS *KSW*  
Director of Environmental Health Report  
April 27, 2022

• Permits & Applications for March 2022:

|                                  |    |
|----------------------------------|----|
| - Residential Septic .....       | 50 |
| - Private Water Systems .....    | 7  |
| - Plumbing – Residential .....   | 44 |
| - Plumbing – Commercial .....    | 6  |
| - Real Estate Applications ..... | 41 |

• Inspections for March 2022:

|                                      |     |  |     |
|--------------------------------------|-----|--|-----|
| - Private Water Systems .....        | 10  | - Nuisances – Solid Waste.....   | 60  |
| - Plumbing.....                      | 90  | - Nuisances – Housing.....   | 21  |
| - Manufactured Home Parks .....      | 9   | - Nuisances – Grass.....   | 0   |
| - Schools.....                       | 21  | - Rodent Control (Complaints).....   | 2   |
| - Public Pools/Spas.....             | 7   | - Real Estate Evaluations .....  | 140 |
| - Tattoo & Body Piercing.....        | 1   | - Residential Sewage.....  | 184 |
| - Campgrounds .....                  | 0   | - O & M Sampling.....  | 314 |
| - Food Service Operations .....      | 200 | - Semi-Public Sewage Systems .....   | 31  |
| - Food Service Mobile Units.....     | 23  | - Solid Waste Landfill .....   | 0   |
| - Food Service Temporary Units ..... | 0   | - C&DD .....   | 9   |
| - Retail Food Establishments .....   | 90  | - Smoking Investigations.....  | 0   |
| - Mosquito Investigations.....       | 0   | ○ Water Sampling and Baseline Sampling<br>of Water for Oil & Gas Drilling..... | 23  |
| - Institution Inspections.....       | 4   | - Other: COVID-19 Hrs. ....  | 111 |
| - Nuisances Sewage .....             | 11  |  |     |

• Administrative Hearings Scheduled for March 2022:

|                              |    |                           |    |
|------------------------------|----|---------------------------|----|
| - Private Water Systems..... | 8  | - Sewer Tie Ins.....      | 24 |
| - Solid Waste .....          | 3  | - Animal Complaints ..... | 0  |
| - Sewage Complaints.....     | 2  | - O & M .....             | 0  |
| - Point of Sale .....        | 0  | - Other: .....            | 0  |
| - Real Estate Upgrades ..... | 16 |                           |    |

• Administrative Hearing Outcomes for March 2022:

|                                 |    |                   |   |
|---------------------------------|----|-------------------|---|
| - Complied .....                | 21 | - Vacant.....     | 1 |
| - Consent to Board Order .....  | 9  | - Table .....     | 1 |
| - No Shows – F & O Issued ..... | 21 | - Cancelled ..... | 0 |



Board's Findings Orders Update

TCCHD

| Last Name  | First Name          | Violation Address     | Township   | Program/Type        | Date of Board Meeting | Findings & Orders  | Time-frame | Status   |
|------------|---------------------|-----------------------|------------|---------------------|-----------------------|--|------------|--|
| Cecconi    | Richard             | 2300 Howland Wilson   | Howland    | PWS                 | 8/20/20               | Have non-primary drinking water source properly sealed   | 30 days    | Permit extended until 5/16/2022                    |
| Beachler   | William             | 634 Hyde Shaffer      | Bristol    | Real estate upgrade | 3/2/21                | Submit paperwork, obtain a permit to install and have system installed                                 | 90 days    | 4/3/21 Permit to install issued                    |
| Scimone    | John & Karen        | 4811 Hickory          | Farmington | Real estate upgrade | 3/9/21                | Submit paperwork, obtain a permit to install and have system installed                                 | 90 days    | 7/7/21 Permit to install issued                    |
| Williams   | Kenneth             | 2694 Templeton        | Warren     | PWS                 | 6/24/21               | Have non-primary drinking water source properly sealed   | 60 days    | 7/12/21 Permit issued                              |
| Kulacz     | Iwona               | 2374 Harding          | Newton     | PWS                 | 6/24/21               | Have non-primary drinking water source properly sealed   | 60 days    | 7/20/21 Permit issued                              |
| Swick      | Arthur P            | 5776 Warren Meadville | Johnston   | Real estate         | 8/10/21               | Submit paperwork, obtain a permit to install and have system installed                                 | 90 days    | 9/16/21 submitted request for Sewage Appeals Board |
| Shrock     | Jonathan & Mary Ann | 8039 Ray State Line   | Kinsman    | Real estate upgrade | 8/17/21               | Submit paperwork, obtain a permit to install and have system installed                                 | 90 days    | 1/11/2022 Permit to install issued                 |
| Miller     | Aaron               | 2325 Kinsman          | Greene     | Real estate         | 8/31/21               | Submit paperwork, obtain a permit to install and have system installed or have the house become vacant | 6 months   | 4/12/22 house vacant                               |
| Smith      | Kim L               | 1106 North River      | Howland    | Real estate upgrade | 9/14/21               | Submit paperwork, obtain a permit to install and have system installed                                 | 6 months   | Warren Municipal Court                             |
| DuMaire II | Bernard             | 2743 Merrill          | Liberty    | Real estate         | 9/21/21               | Submit paperwork, obtain a permit to install and have system installed                                 | 6 months   | pending  |
| Songer     | Brian & Clarice     | 1446 State            | Champion   | Temporary Fix       | 10/19/21              | Obtain plumbing permit, pump tank and sign consent agreement   | 30 days    | Plumbing permit issued 11/22/2021                  |
| Mossmann   | Robert              | 58 Norwick            | Liberty    | Solid Waste         | 10/28/21              | Remove solid waste & submit receipts   | 4 months   | ticked 5/10/22 per Rod                             |
| Sanders    | Edward              | 7892 Rose Ave.        | Brookfield | Solid Waste         | 10/28/21              | Remove solid waste & submit receipts   | 30 days    | Eastern District Court                             |
| Byler      | Marvin              | 5360 State Route 534  | Farmington | Sewage complaint    | 10/28/21              | Submit paperwork, obtain a permit to install and have system installed                                 | 90 days    | Permit to install issued 1/13/22                   |
| George     | Barbara             | 10364 E. Market       | Vienna     | Solid Waste         | 12/2/21               | Remove solid waste & submit receipts   | 60 days    | Girard Court                                       |
| Davis      | William             | 7833 First            | Brookfield | Sewage complaint    | 12/2/21               | Connect to sanitary sewer  | 6 months   | pending  |
| Malone     | Holly               | 3509 Beechwood        | Hubbard    | Sewage complaint    | 12/2/21               | Submit paperwork, obtain a permit to install and have system installed                                 | 90 days    | Girard Court                                       |
| Carter     | John & Barisa       | 6515 Riverside        | Warren     | Real estate         | 12/7/21               | Submit paperwork, obtain a permit to install and have system installed                                 | 90 days    | Warren Municipal Court                             |
| Culver     | Robert              | 862 State Route 88    | Mecca      | Solid Waste         | 12/9/21               | Remove solid waste & submit receipts   | 60 days    | Central District Court                             |



Board's Findings Orders Update

TCCHD

|  |                    |               |                     |          |   |          |                                       |
|--|--------------------|---------------|---------------------|----------|---|----------|---------------------------------------|
| Diversified Developing LLC               | 2525 Perkins Jones | Howland       | Solid Waste         | 12/9/21  | Remove solid waste & submit receipts  | 60 days  | Warren Municipal Court                |
| Giuliano                                 | Richard            | Newton        | Solid Waste         | 12/9/21  | Remove solid waste & submit receipts  | 60 days  | Newton Falls Court                    |
| Kohn                                     | Jerry              | Liberty       | Solid Waste         | 12/9/21  | Remove solid waste & submit receipts  | 30 days  | Ticked 3/25/22 per Rod                |
| Duley                                    | Shawn              | Howland       | Solid Waste         | 12/9/21  | Remove solid waste & submit receipts  | 01/15/22 | Warren Municipal Court                |
| Cameron/Storey                           | Craig/Lisa         | Weathersfield | Sewage complaint    | 12/9/21  | Submit paperwork, obtain a Permit to Install and have system installed                | 90 days  | 4/14/22 gave to Rod for status update |
| Calhoun                                  | Steve M            | Hartford      | Real estate upgrade | 12/14/21 | Submit paperwork, obtain a Permit to Install and have system installed                | 90 days  | Permit to Install issued 12/21/21     |
| Whitt Jr.                                | David A.           | Southington   | Real estate         | 12/14/21 | Submit paperwork, obtain a Permit to Install and have system installed                | 90 days  | Newton Falls Court                    |
| Hershberger                              | Leroy & Mary Ellen | Farmington    | 12 month inspection | 12/14/21 | Either repair or replace existing sewage system                                       | 90 days  | Newton Falls Court                    |
| Zook                                     | Levi & Anna        | Bristol       | Real estate upgrade | 1/11/22  | Correct plumbing issues   | 30 days  | Newton Falls Court                    |
| Lezaic                                   | Sava               | Bazetta       | Solid Waste         | 1/20/22  | Remove solid waste & submit receipts  | 60 days  | 4/6/22 gave to Rod for status         |
| Tri-County Properties & Maintenance, LLC |                    | Howland       | Solid Waste         | 1/20/22  | Remove solid waste & submit receipts  | 60 days  | 4/6/22 gave to Rod for status         |
| Anderson                                 | Eli & Donna        | Brookfield    | Solid Waste         | 1/20/22  | Remove solid waste & submit receipts  | 60 days  | 4/14/22 gave to Rod for status update |
| Yoder                                    | Daniel & Maria     | Southington   | point of sale       | 1/20/22  | Submit a Point of Sale application with fee   | 30 days  | taxes assessed                        |
| Byler                                    | Enoch              | Southington   | point of sale       | 1/20/22  | Submit a Point of Sale application with fee   | 30 days  | taxes assessed                        |
| Scott/Isaly                              | Carol/Leann        | Champion      | point of sale       | 1/20/22  | Submit a Point of Sale application with fee   | 30 days  | taxes assessed                        |
| Thompson                                 | Ethan & Candace    | Hartford      | point of sale       | 1/20/22  | Submit a Point of Sale application with fee   | 30 days  | taxes assessed                        |
| Johnson                                  | Craig              | Johnston      | point of sale       | 1/20/22  | Submit a Point of Sale application with fee   | 30 days  | taxes assessed                        |
| Miller                                   | Roy                | Bloomfield    | point of sale       | 1/20/22  | Submit a Point of Sale application with fee   | 30 days  | taxes assessed                        |
| Coller                                   | Robert             | Vernon        | Real estate upgrade | 1/25/22  | Obtain plumbing permit & correct plumbing issues                                      | 30 days  | complied                              |
| Slaubaugh                                | Allen & Ruth       | Mespo         | Real estate upgrade | 1/25/22  | Have plumbing issues corrected  | 30 days  | pending                               |
| Yuricek                                  | Amy                | Newton        | Sewage complaint    | 12/9/21  | Install septic system or remove trailer   | 90 days  | Rescind F&O March BOH                 |
| Parson Jr.                               | George & Yanwen    | Warren        | PWS                 | 2/3/22   | Have non-primary drinking water source properly sealed & submit tank abandonment form | 60 days  | 3/4/22 PWS permit issued              |

Board's Findings Orders Update

TCCHD

|                                       |                 |                                |             |                     |  |         |  |          |                |
|---------------------------------------|-----------------|--------------------------------|-------------|---------------------|--|---------|--|----------|----------------|
| Hunter Jr.                            | David           | 4176 State Route 7             | Hartford    | PWS                 |  | 2/3/22  | Obtain an Alteration permit or seal well. If new well drilled, obtain PWS permit | 60 days  | pending        |
| Radomski                              | Karen Helman    | 5511 Pierce                    | Champion    | Real estate         |  | 2/15/22 | Submit paperwork, obtain a Permit to Install and have system installed           | 90 days  | pending        |
| Cabrera                               | Vivian          | 736 Linden                     | Brookfield  | Solid Waste         |  | 2/17/22 | Remove solid waste & submit receipts   | 60 days  | pending        |
| Marshall                              | Nathan          | 8070 Davis                     | Brookfield  | Solid Waste         |  | 2/17/22 | Remove solid waste & submit receipts   | 6 months | pending        |
| Detweiler                             | Paul & Mary     | 4682 State Route 305           | Southington | point of sale       |  | 2/17/22 | Submit a Point of Sale application with fee                                      | 30 days  | taxes assessed |
| Miller                                | Aden & Laura    | 1369 Bloomfield Kinsman        | Bloomfield  | point of sale       |  | 2/17/22 | Submit a Point of Sale application with fee                                      | 30 days  | taxes assessed |
| Landstar Management LTD               |                 | 8676 State Route 534           | Mespo       | point of sale       |  | 2/17/22 | Submit a Point of Sale application with fee                                      | 30 days  | complied       |
| Miller                                | Jonas & Emma    | 4324 Donley                    | Mespo       | point of sale       |  | 2/17/22 | Submit a Point of Sale application with fee                                      | 30 days  | taxes assessed |
| Sherman                               | Patrick         | 3751 State Route 534           | Newton      | point of sale       |  | 2/17/22 | Submit a Point of Sale application with fee                                      | 30 days  | taxes assessed |
| Zook                                  | Dennis & Karen  | 1570 Mahan Denman              | Bristol     | point of sale       |  | 2/17/22 | Submit a Point of Sale application with fee                                      | 30 day   | complied       |
| Robinson                              | Ryan & Kristen  | 1633 Stillwagon                | Howland     | Real estate upgrade |  | 2/22/22 | Submit paperwork, obtain a Permit to Install and have system installed           | 90 days  | pending        |
| Kettler                               | Lisa & John     | 7182 Stewart Sharon            | Brookfield  | Real estate upgrade |  | 2/22/22 | Submit paperwork, obtain a Permit to Install and have system installed           | 90 days  | pending        |
| Crosscountry Property Investments LLC |                 | 2870 Bristol Champion Townline | Bristol     | Real estate upgrade |  | 2/22/22 | Submit paperwork, obtain a Permit to Install and have system installed           | 90 days  | pending        |
| Erb                                   | Aaron & Nancy   | 6610 Orangeville Kinsman       | Vernon      | Real estate         |  | 2/22/22 | Submit paperwork, obtain a Permit to Install and have system installed           | 6 months | pending        |
| Roberts                               | Georgia         | 1710 Lincoln                   | Liberty     | PWS/tank            |  | 2/3/22  | Properly seal well & abandon septic tank   | 04/20/22 | pending        |
| Boles                                 | Terry & Barbara | 3141 Sodom Hutchings           | Fowler      | PWS                 |  | 2/24/22 | Submit PWS well sealing report & schedule water test                             | 30 days  | pending        |
| VT Larney LTD                         |                 | 5925 Belmont                   | Liberty     | sewer tie in        |  | 3/1/22  | Connect to the sanitary sewer  | 90 days  | pending        |
| Captain's Cove LLC #2                 |                 | 5706 Belmont                   | Liberty     | sewer tie in        |  | 3/1/22  | Connect to the sanitary sewer  | 90 days  | pending        |
| Reinhart                              | Susan           | 1727 Garfield                  | Liberty     | sewer tie in        |  | 3/1/22  | Connect to the sanitary sewer  | 90 days  | pending        |
| Merlo                                 | Monica          | 1739 Liberty                   | Liberty     | sewer tie in        |  | 3/1/22  | Connect to the sanitary sewer  | 90 days  | pending        |
| Lawrence                              | Nathaniel       | 1554 Lincoln                   | Liberty     | sewer tie in        |  | 3/1/22  | Connect to the sanitary sewer  | 90 days  | pending        |
| Kohn                                  | Jerry           | 1659 Garfield                  | Liberty     | sewer tie in        |  | 3/1/22  | Connect to the sanitary sewer  | 90 days  | pending        |
| Miller                                | David & Carol   | 3003 Lieby Osborne             | Southington | PWS                 |  | 3/3/22  | Remit \$97 and schedule water test   | 30 days  | pending        |
| Molzon                                | Worthy A        | 6366 State Route 45            | Bristol     | PWS                 |  | 3/3/22  | Have non-primary drinking water source properly sealed                           | 30 days  | pending        |
| GMP Properties                        |                 | 462 Niles Cortland Rd.         | Howland     | PWS                 |  | 3/3/22  | Have non-primary drinking water source properly sealed                           | 30 days  | pending        |
| Mathey                                | Billy J         | 1752 Lincoln                   | Liberty     | sewer tie in        |  | 3/8/22  | Connect to the sanitary sewer  | 90 days  | pending        |

Board's Findings Orders Update

TCCHD

|                                |                    |                              |             |                     |         |  |          |         |
|--------------------------------|--------------------|------------------------------|-------------|---------------------|---------|--|----------|---------|
| Freedom Choice Investments LLC |                    | 1702 Tibbetts Wick           | Liberty     | sewer tie in        | 3/8/22  | Connect to the sanitary sewer  | 90 days  | pending |
| Foust                          | Charles            | 1620 Wilson                  | Liberty     | sewer tie in        | 3/8/22  | Connect to the sanitary sewer  | 90 days  | pending |
| McClimans                      | Daniel             | 1639 Wilson                  | Liberty     | sewer tie in        | 3/8/22  | Connect to the sanitary sewer  | 90 days  | pending |
| Captain's Cove LLC #2          |                    | 1759 Park                    | Liberty     | sewer tie in        | 3/8/22  | Connect to the sanitary sewer  | 90 days  | pending |
| Stanton                        | Kyle               | 2534 Homestead - front house | Liberty     | Real estate         | 3/15/22 | Complete HSTS evaluation   | 30 days  | pending |
| Everett                        | Timothy & Beth     | 2348 Stillwagon              | Howland     | Real estate upgrade | 3/15/22 | Submit paperwork, obtain a permit to install and have system installed                         | 90 days  | pending |
| Williams                       | Timothy & Brian    | 8600 Huntley                 | Howland     | Solid Waste         | 3/17/22 | Remove solid waste & submit receipts   | 60 days  | pending |
| Miller/Byler                   | John Paul/Anna Mae | 1260 Flagg East              | Bloomfield  | Real estate         | 3/22/22 | Submit paperwork, obtain a permit to install and have system installed                         | 90 days  | pending |
| Troyer                         | John & Martha      | 3463 Housel Craft            | Farmington  | Real estate         | 3/22/22 | Submit paperwork, obtain a permit to install and have system installed                         | 90 days  | pending |
| Daff                           | Thomas             | 6484 Warren Sharon           | Brookfield  | Real estate         | 3/29/22 | Submit paperwork, obtain a permit to install and have system installed                         | 90 days  | pending |
| Ponikvar                       | Michael R          | 5357 Stoddard Hayes          | Johnston    | Real estate         | 3/29/22 | Contact Greg Hall & complete HSTS evaluation   | 30 days  | pending |
| Latimer                        | Ryan Joseph        | 2544 Bell Wick               | Hubbard     | Real estate         | 3/29/22 | Submit paperwork, obtain a permit to install and have system installed                         | 90 days  | pending |
| Bailey                         | Robert L.          | 4657 Herner County Line      | Southington | Real estate         | 4/5/22  | Submit paperwork, obtain a permit to install and have system installed                         | 90 days  | pending |
| Martinis                       | Jonathan D         | 4916 Warren Burton           | Southington | Real estate         | 4/5/22  | Submit paperwork, obtain a permit to install and have system installed                         | 90 days  | pending |
| Saborse                        | Jacob & Rose       | 3057 Lyntz Townline          | Lordstown   | Real estate         | 4/5/22  | Submit paperwork, obtain a permit to install and have system installed or connect to sewer     | 4 months | pending |
| Bakos                          | Adam L             | 5673 Bradley Brownlee        | Vernon      | Real estate         | 4/5/22  | Submit paperwork, obtain a permit to install and have system installed or show proof of repair | 90 days  | pending |
| Dunbar                         | Shawn              | 5448 Hoagland Blackstub      | Mecca       | O&M                 | 4/12/22 | Bring septic system back to functioning as designed  | 30 days  | pending |
| Meikle                         | Richard D          | 1144 Wakefield Rd.           | Warren      | O&M                 | 4/12/22 | Have septic system pumped  | 30 days  | pending |
| Everson                        | Gabriel V          | 5651 W. Liberty              | Hubbard     | Real estate upgrade | 4/12/22 | Submit paperwork, obtain a permit to install and have system installed                         | 90 days  | pending |



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**Trumbull County Combined Health District**  
176 Chestnut Ave NE  
Warren, OH 44483  
[www.tcchd.org](http://www.tcchd.org)

Frank J. Migliozi, MPH, REHS/RS, Health Commissioner



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**Grants Coordinator Report**  
**Jenna Amerine, MPH, CHES**  
**April 2022**

**COVID-19 Enhanced Operations (EO) - \$1,076,486**

- December 1, 2020 – July 31, 2022
- Billed \$36,077.24 for March 2022.
- Received an additional \$7,023.00 for contact tracing in school districts.
- Submitted revised budget.
- Submitted monthly report.

**COVID-19 Vaccination (CN22) - \$321,592**

- January 1, 2022 – June 30, 2023
- Billed \$27,211.00 for March 2022.
- Submitted quarterly program report.

**Coronavirus Response (CVR) Supplemental - \$1,083,637**

- March 1, 2020 – December 30, 2021
- Submitted final expenditure report where all monies were expensed.

**COVID-19 Vaccine Equity (VE) Supplemental - \$171,537**

- December 1, 2020 – June 30, 2022
- Billed \$0 for March 2022.
- No program report due this month.

**Creating Healthy Communities (CHC) - \$125,000**

- January 1, 2022 – December 31, 2022
- Billed \$7,891.71 for March 2022.
- Submitted quarterly program report.

**Cribs for Kids (CFK) - \$45,000**

- October 1, 2021 – September 30, 2022
- Billed \$3,250 for March 2022.
- Submitted monthly program report.

**Drug Overdose Prevention (DOP) - \$126,000**

- September 1, 2021 – August 31, 2022
- Billed \$0 for March 2022.
- Writing DOP 2023 application due April 25<sup>th</sup>.

**Drug Overdose Prevention: Local ODMAP Demonstration Projects (DO) - \$75,000**

- January 1, 2021 – May 31, 2022
- Billed \$2,138.48 for March 2022.
- Submitted monthly detailed expenditure report.
- Submitted final budget revision.

**Get Vaccinated Ohio (GVO) - \$57,696**

- July 1, 2021– June 30, 2022
- Billed \$7,305.00 for March 2022.
- No program report due this month.
- Submitted GVO 2023 grant application.

**Integrated Naloxone Access & Infrastructure (IN) - \$38,500**

- September 29, 2020– September 29, 2021
- Billed \$12,250.00 for March 2022.
- Submitted quarterly program report.

**Maternal and Child Health (MCH) - \$66,000**

- October 1, 2020 – September 30, 2021
- Billed \$13,875.00 for March 2022.
- Submitted monthly program report.

**Minority Health Month Grant - \$3,500**

- December 1, 2021 – April 30, 2022
- Purchased all materials and advertising for health fair events.
- Health Fair Events will be hosted on April 9<sup>th</sup> @ TCAP & April 30<sup>th</sup> @ CFOC

**Mosquito Control Grant - \$20,496**

- May 1, 2022 – April 30, 2023
- Received 2022 grant for \$20,496.
- Signing OhioEPA contract and local jurisdiction contracts to begin work in May.



**Partnering for Vaccine Equity (PAVE) - \$150,000**

- February 1, 2022 – December 31, 2022
- Billed \$0 for March 2022.
- Waiting on NACCHO to sign final contract.
- Attended mandatory kick-off meeting.
- Completed PAVE pre-assessment.

**Public Health Emergency Preparedness (PHEP) - \$142,786**

- July 1, 2021 – June 30, 2022
- Billed \$15,705.00 for March 2022.
- No report this month.

**Public Health Workforce - \$142,786**

- September 1, 2021 – June 30, 2023
- Billed \$15,578.88 for March 2022.
- Submitted quarterly program report.

**Reproductive Health and Wellness (RHWP) - \$143,531**

- April 1, 2021 – March 31, 2022
- Billed \$40,015.50 for March 2022.
- Submitted monthly report.

**Tobacco Use Prevention and Cessation (TUPCP) - \$132,000**

- July 1, 2021 – June 30, 2022
- Billed \$11,600.00 for March 2022.
- Submitted quarterly program report.
- Submitted TUPCP 2023 grant application.

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**Total Grants Amount Billed for March 2022 - \$192,897.81**

**Grants Coordinator Updates:**

- Submitted Moms Quit for Two Competitive Application.
- Received RHWP 2023 Notice of Award for \$55,000 beginning April 1, 2022.





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Frank J. Migliozi, MPH, REHS/RS, Health Commissioner



Date: 04/18/2022

To: Trumbull County Combined Health District Board

From: Dan Bonacker, MPH, EHSIT, Accreditation Coordinator

RE: Board Report (04/27/2022)

- **Accreditation:**

- **Strategic Plan:**

- Partially fulfilled priority 3, goal 1, objective 3.2, action plan 3.2.1, with states the TCCHD will create a preventative services list on their respective website with an emphasis placed upon tobacco cessation efforts. Representatives with the TCCHD and the Warren Family Mission (WFM) have been working for the past 7 months on a strategic plan for the WFM. The TCCHD wrote the SWOT analysis and the Tobacco Cessation Priorities, Goals, and Objectives for this plan and submitted these components to the WFM for review. This is all part of the Tobacco Cessation Grant through the Ohio Department of Health that the TCCHD currently has.

- **Performance Management:**

- The 1<sup>st</sup> quarter Performance Management (PM) meeting for 2022, occurred on 3-30-2022. The PM committee reviewed all instrument data, and designated data collectors for all the PM objectives. The collectors provided all the necessary data to the Accreditation Coordinator who built and posted the PM dashboards for all TCCHD staff to review. Due (in-part) to the Covid-19 pandemic, this was the first time the dashboards have updated and posted in nearly 3 years.
- I am currently researching the possibility of uploading these dashboards to another digital platform (Clear Impact through the State of Ohio) to disseminate and communicate our data to other stakeholders beyond our current reach.

- **Re-Accreditation Modules:**

- Continued work on the PHAB (Public Health Accreditation Board) Re-Accreditation modules to learn the new process for re-accreditation.

- **Workforce Development:**
  - The Workforce Development initiative is slated to begin in July of 2022. The committee will meet on a bi-monthly basis to formulate the new document for accreditation purposes.
  
- **Quality Improvement:**
  - The accreditation committee reached a final consensus on the new QI maturity tool/instrument for the QI document. The committee chose the NACCHO templates for both the staff and leadership survey tools considering the presence of both options. Both the staff version (28 questions) and leadership (59 questions) version were given to all appropriate individuals on 4-6-22, with a deadline of completion by 4-25-22. We hope to have this data ready for QI committee review by 4-28-22 when our next QI meeting is slated to occur.
  - In accordance with our QI website re-design committee and sub-committee requests for continued upgrades on our new website, we have begun to make sure our marketing material on the new website adheres to our current and newly updated branding policy.
  
- **Community Health Assessment/Community Health Improvement Plan CHA/CHIP Plan**
  - Work continues on the CHA/CHIP plan through “Data Walk” meetings facilitated by the UNC and their representatives.
  - The UNC staff has also implemented a Tableau interactive on-line dashboard tool for all stakeholders in the CHA/CHIP process to review data as it is uploaded.
  
- **Covid -19 Mitigation**
  - Participated in the Eastwood Mall and On-Site Location afternoon and weekend Covid-19 vaccination clinics.
  
- **EHSIT/REHS Endeavors**
  - Currently I am scheduled to shadow 2 fellow sanitarians to fulfill my 5 needed monthly SIT inspections required through ODH for licensure.
  - I have requested and submitted payment for my Registered Environmental Health Sanitarian (REHS) exam. I have received approval to schedule and take my REHS examination.



**Report of the Health Educator  
Trumbull County Combined Health District  
Kris Kriebel  
Updates for April 27th Board Meeting**

Creating Healthy Communities Grant

• CHC Grant Activities:

CHC Coalition:

- Attended April CHC Mandatory All-Project conference call

Partner Organization Activities:

- Attended Healthy Community Partnership Active Transportation meeting
- Attended Healthy Community Partnership Steering Committee meeting
- Attended Healthy Community Partnership Healthy Food Retail meeting
- Attended September Spin Bike Ride April Planning meeting
- Performed a site visit to Cottage Market (Community Store) for an update on their healthy food inventory with Trumbull Neighborhood Partnership
- Attended OSU Extension Advisory Board Meeting
- Attended meeting with Trumbull County MetroParks, Howland Township Planning and Trumbull County Engineer's to discuss a county-wide active transportation plan
- Attended Community Connections Fair at Niles Wellness Center

Trumbull County Strategies:

- Finished all focus groups for food access project
- Hiram nursing students finished their rotation at TCCHD
- Availability and Affordability data has been updated by Hiram Nursing students

Warren City Strategies:

- Conducted student surveys of park improvements at McGuffey PK-8 School
- City of Warren has cleared funding for Burbank Park project
- Work with Trumbull Family Fitness to schedule a date to install bicycle infrastructure

Niles City Strategies:

- Niles Park Board approved the contract for Kennedy Park improvements. Still waiting on a signed contract.

TCCHD

- Attended Performance Management Meeting
- Participated in Civic Day

Plans for May 2022

- Attend May CHC Mandatory All-Project conference call
- Attend HCP Active Transportation Action Team meeting
- Attend HCP Healthy Food Retail Action Team meeting
- Attend HCP Parks and Green Spaces Action Team meeting
- Attend HCP Steering Committee meeting
- Attend TCCHD Quality Improvement meeting
- Pick-up bicycle helmets in Columbus
- Attend September Bike Spin meeting
- Participate in a professional development bike ride in Akron
- Participate in Racial Equity and Inclusion training